



HAMILTON TOWNSHIP MUA
6024 Ken Scull Avenue, Mays Landing, NJ 08330
REGULAR MEETING AGENDA
Wednesday November 13, 2019 – 7:00 PM

1. Call to Order
2. Flag Salute
3. Open Public Meeting Statement
4. Roll Call
5. **ADDITION/DELETION OF LATE AGENDA ITEMS**
6. **ANNOUNCEMENTS/ SPECIAL PRESENTATIONS/ PUBLIC PARTICIPATION**
7. **FORMAL ACTION ITEMS**
 - A. Comprehensive Sewer Application: Sharon Avenue (3 Residential Units)
 - B. New Jersey Utility Authorities Joint Insurance Fund Dividend
 - C. Resolution Authorizing participation in the 1st year contract extension for Fleet Maintenance and Management Services
8. **CONSENT AGENDA ITEMS**
 - A. Authorize annual ACUA Laboratory Services Contract – Letter of Intent
 - B. Authorization to Advertise for RFP's: Risk Management Consultant
 - C. Authorization to Advertise Professional Services RFQ's
 - D. Confirming the Hire of a Laborer / Truck Driver
9. **PERSONNEL**
 - A. Union Negotiations (Executive Session)
 - B. Non-Aligned Personnel Reviews (Executive Session)
 - C. Employee Complaint (Executive Session)
 - D. Employee Disciplinary Issue (Executive Session)
10. **APPROVALS: MEETING MINUTES**
 - A. Regular Session – October 9, 2019
 - B. Executive Session – October 9, 2019
11. **REPORTS**
 - A. Administrative / Operations
 1. Installation of Security Cameras – Operations / Administrative Offices
 2. Employee Appreciation Luncheon
 - B. Solicitor
 - C. Engineer
 1. (POL) Well 6 Rehab
 2. (POL) Mill Street Water Main Tap
 3. (POL) 10th Street Water Main Replacement Project
 - D. Committee Reports
 1. Construction Committee
 - a. Authorization to Request an Engineering Services Proposal for the Rehabilitation of Well #8
 - b. Facility Additions and Alterations
 2. Operations Committee
 - a. 4" Water Main Installation (Victor's Alley)
 3. Finance Committee
 - a. Approval of Bills and Payroll
 1. FY 2019-2020

\$566,553.30



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- 2. Renewal & Replacement Fund \$11,600.25
- 3. Developer's Escrow \$9,416.25
- b. Authorizing Billing & Balance Adjustments
- 4. Personnel/Administration Committee
- 5. Policy Committee:
 - a. Resolution adopting an Information Technology Practice Policy
 - b. Resolution Adopting a Security Response Plan for Cyber Security Incidents
- 6. Safety Committee
- 7. Conservation Committee
- 8. Ad-Hoc Committee
 - a. Flex Time Policy
- 12. **PUBLIC COMMENTS**
- 13. **OLD BUSINESS**
- 14. **NEW BUSINESS**
- 15. **REVIEW OF PRIOR RESOLUTIONS**
 - A. October 2019 Resolutions
- 16. **CONFIRM EXECUTIVE SESSION**
 - a. Union Negotiations
 - b. Non-Aligned Personnel Reviews
 - c. Employee Complaint Investigation
 - d. Employee Disciplinary Issue
- 17. **ADJOURNMENT**